

AGENDA

Blue Report Master Certification Training Camp

Bluenotes GLOBAL 2023 at The Brown Hotel

July 28-30, 2023

About BRMC Training Camp

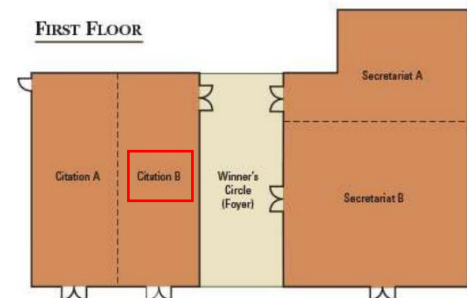
The Blue Report Master Certification training camp is designed to show all of Blue’s reporting capabilities, with a focus on advanced options that administrators are often unaware of and/or may not have the time to experiment with and explore. Among the many topics, participants will be given hands-on practice with:

- Customizing report look and layout
- Working with cascading spreadsheets
- Creating trend analysis reports
- Exporting options and which formats to use for which purposes

Participants are encouraged to gather any questions and requirements they receive to create different content from the reports they currently have, and to apply their new-found knowledge by building those reports on the final day.

Location

- The Brown Hotel
335 West Broadway, Louisville, Kentucky 40202
Room: Citation B, 1st Floor



Instructor

- Margot MacNutt, Training Manager, Explorance
mmacnutt@explorance.com

DAY 1: Friday, July 28, 2023

8:30am – 9:30am Location: Secretariat B	Breakfast
9:30am – 12pm Location: Room: Citation B	Welcome and Overview of the Training Agenda Introduction to Report Creation <ul style="list-style-type: none"> • Q & A related to pre-work video, if required • Customizing an individual report • Report block review • Spreadsheet block enhancements <p><i>There will be a morning break with snacks and refreshments.</i></p>
12pm – 1pm Location: Secretariat B	Lunch
1pm – 4:30pm Location: Room: Citation B	Creating Aggregate Reports <ul style="list-style-type: none"> • Creating aggregate reports • Section enhancements (Breakdown) • Summary and breakdown report blocks • Creating summary reports <p><i>There will be an afternoon break with snacks and refreshments.</i></p>

DAY 2: Saturday, July 29, 2023

8:30am – 9:30am Location: Secretariat B	Breakfast
9:30am – 12pm Location: Room: Citation B	Advanced Reporting <ul style="list-style-type: none"> • Use of relationship demographics in reporting • Repurposing questionnaire content in reports by using virtual questions • Threshold controls at the report and questionnaire levels • Term-to-term analysis • QBank report enhancements <p><i>There will be a morning break with snacks and refreshments.</i></p>
12pm – 1pm Location: Secretariat B	Lunch

<p>1pm – 4pm</p> <p>Location: <i>Room: Citation B</i></p>	<p>Extending Blue Reporting</p> <ul style="list-style-type: none"> • Extending Blue capabilities with Blue Text Analytics • Export reports <p>Report Testing, Access, and Distribution</p> <ul style="list-style-type: none"> • Centralized report access management • Static and dynamic report access • Testing report delivery • Report best practices and troubleshooting <p><i>There will be an afternoon break with snacks and refreshments.</i></p>
<p>6pm – 8pm</p> <p>Location: <i>Porch Kitchen & Bar</i></p>	<p>Social Dinner</p> <ul style="list-style-type: none"> • Social Networking Dinner with Training Cohort <i>Porch Kitchen & Bar (280 W Jefferson St, Louisville, KY 40202)</i>

DAY 3: Sunday, July 30, 2023

<p>8:30am – 9:30am</p> <p>Location: <i>Secretariat B</i></p>	<p>Breakfast</p>
<p>9:30am – 12pm</p> <p>Location: <i>Room: Citation B</i></p>	<p>Report Time!</p> <p>Come with reporting needs and opportunities in your organization to develop a report by applying what you have learned in the camp. This hands-on activity starts with each participant delivering a brief pitch about his/her reporting project, and then reporting begins! The event wraps up with a showcase of what you have accomplished in Blue.</p> <p>Form teams and pitch ideas (10 minutes)</p> <ul style="list-style-type: none"> • 3-4 members per team maximum <p>Begin! (2 hours, depending on the number of teams)</p> <p>Team sharing (5 minutes per team)</p> <ul style="list-style-type: none"> • Each team presents what they have accomplished <p>Wrapping-up</p> <ul style="list-style-type: none"> • Reflection on the learning • Blue Report Master Certificates issued <p><i>There will be a morning break with snacks and refreshments.</i></p>
<p>12pm – 1pm</p> <p>Location: <i>Secretariat B</i></p>	<p>Lunch</p>